

Minutes Park County Senior Coalition Board Meeting
Thursday, September 8, 2011

Meeting called to order @ 9:44am by Board President Bob Barford

Held at the Fairplay Townhall, Fairplay, CO

Roll call noted Quorum – Board members present include Bob Barford, Larc Vines, Jack Lawrence, Webb Smith, and David Weir. Staff present was Bobbi Gore and Marcey Hodshire.

Agenda: (attached) Bob added Proposed Contract for Executive Director to the Unfinished Business section of the agenda. Larc made a motion to accept agenda with changes, Jack seconded, all in favor, none opposed.

Minutes: (attached) Corrected July Minutes were read; Webb made a motion to accept minutes with changes, seconded by Jack. All in favor.
Motion made by Jack to accept August Minutes, seconded by Larc, all in favor.

RAC Report: John Kurth not present.

Executive Director's Report: (attached) Communication has been down in the office. There has been trouble with the phone, Internet, and the networks. The Vehicle Accident Report Form has been revamped. It will be put on the web site.

Bobbi's purchase limit over what is allocated in the budget is currently \$50. Webb made a motion to keep the fifty dollar limit, and allow up to five hundred dollars with approval from one member of the Executive Committee. David seconded the motion. All in favor.

One thousand dollars was received from the Sertoma Club grant. It is to be used for meals. Bobbi will ask for additional funds in a few months. A thank you card was signed by the board.

The application for the Summit Foundation's Good Neighbor Grant was turned in.

The RAC meeting held last month in Guffey had good attendance. Thank you cards were signed by the board for both RAC and the Bull Moose.

President's Report: The Personnel Committee met with Bobbi after the August meeting regarding Bobbi's compensation package. They agreed to have a contract drawn by the September meeting. It will be discussed later with closing the meeting for the Personnel Committee to meet with Bobbi separately.

Vice President's Report: Larc thanked Bobbi and Marcey for revamping the Vehicle Accident Report Form.

Audit Committee: Carmela was not in attendance, nor has been able to stop by the office this month. Bobbi brought the checks currently being processed to the meeting for signatures. When the audit committee is not available to stop by the office, checks will continue to be provided for review at the board meeting.

Financial Reports & Income and Expense: (attached) Board members reviewed the financials. Larc made a motion to approve financials as presented. Dave seconded it. All in favor.

Material Aid: One request was turned in. It was incomplete and unable to be processed.

Coordinator Reports: (attached) The volunteers listed on the RAMP report are still in the applying process. Food in Guffey previously thought stolen were not taken, but hidden well.
The number of clients participating in the Transportation Program has risen.

Adjourned for break at 11:10am
Personnel Committee Session 11:17am-11:37am
Meeting reconvened at 11:38am

Unfinished Business:

RAC meeting contents and attendance were discussed.

Proposed Contract for Executive Director: The Personnel Committee met with Bobbi after last month's meeting for performance review. The review was verbal; a written review was presented to Bobbi at this meeting. The Personnel Committee reviewed Bobbi's compensation package, collected information online and from local nonprofits on Executive Director salaries to come up with a reasonable amount for the Executive Director. The Personnel Committee presented a contract for the rest of the board to review. Webb had reservations regarding the Grant Incentive on the contract. He motioned to accept the contract with grant definitions. David seconded the motion. All in favor.

New Business:

Phone: Bobbi asked that a phone be purchased for the office. Since the Transportation program and assessments are being managed from the office, the main line is often tied up. The phone purchase will be around \$200. It will be Park County compatible. Park County will install the phone, add an additional phone line, and maintain the phone. Jack made a motion to purchase the phone, seconded by David. All in favor.

Committees: (see attached) The board volunteered for committees, committees are open to the community. Only board members can be chairpersons of the committees. Currently there are no board representatives from Platte Canyon; Bobbi will ask Silverset to put it on their agenda. Larc is the sole person on the Transportation Committee; she will ask Chip from Main Street Garage if he is interested.

For the Good of the Order: None

Family/Caregiver Month is in November; Bobbi suggested having something at the November board meeting. It would be a good time to recognize the Coalition volunteers and employees. She found inexpensive appreciation gifts that were presented to the board as an option. Jack made a motion to buy the gifts and send a letter along to volunteers and employees. Motion seconded by Larc. Webb recommended food to be offered at the meeting. The office will invite all volunteers and employees to eat with the board after the November board meeting, asking for RSVP. Bobbi will check with Dale Fitting for availability of South Park Steakhouse as a place to gather.

Public comments: None

Next meeting will be October 13, 2011

Larc motioned to adjourn the meeting, Jack seconded.

Adjourned at 12:22pm